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MEMORANDUM FOR: Deputy Director for Support

SUBJECT : Weekly Report of the Office of Training
17 August 1967

1. Training Selection Board

The Training Selection Board met on 7 August to review qualifications of senior officers recommended to attend the FY 1968 Brookings Institution Conference for Federal Management and Program Executives and Conferences for Federal Science Executives. The five persons selected by the Board have been nominated to Brookings. At the same meeting, candidates for two of the Seminars at Kings Point Center were considered and one Agency representative chosen for each -- "Administration of Public Policy" and "Effects of Technological Development."

2. Spaces Available

We have one space available for the next Senior Executive Course at the Department of Defense Computer Institute which begins on 28 August. We also have one space available for the next CSC Executive Seminar in PPB at the University of Maryland on 11 September. The DDS/TRO has been notified and if no candidates are nominated we will offer the spaces to the other Directorates.

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3. Selected Nomination

[redacted] OMS, has been accepted as a participant in the Third Rochester Conference on Self-Instruction in Medical Education to be held 14-16 September. This Conference which will bring participants up to date on research and developments in the field of self-learning in medical subjects is sponsored by the University of Rochester and the Clearinghouse on Self-Instructional Materials for Health Care Facilities.

4. Security Reindoctrination Program

The Agency's Security Reindoctrination Program is now scheduled to begin immediately after Labor Day. The Registrar Staff has arranged with the Office of Personnel to provide the required machine run and a corresponding "deck of cards" on employees who entered on duty with the Agency prior to 1 February 1967. The cards will be used as "tickets for admission" and thereafter will become the input record for machine monitoring of attendance. The Registrar's role is that of arranging for a full capacity attendance in the Auditorium on each Tuesday and Thursday, morning and afternoon, until all employees at Headquarters have attended the lecture.

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5. Midcareer Guest Speaker

[redacted] will address members of the Midcareer Executive Development Course in the afternoon of 18 August in the USIB

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for themselves and one other.

6. Special Management Grid

At the request of the Chief, Domestic Contact Service, a special Management Grid Seminar will be given [redacted] from 1-6 October in connection with the annual visit to Washington of the DCS Field Office Chiefs. Seventeen Field Office Chiefs will be joined by five DCS Headquarters officers and eight non-DCS officers whose participation has been arranged [redacted] A list of participants is attached.

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7. Non-Agency Briefings

During this reporting period the following non-Agency briefings were given: a) a Mr. Eaton in the Director's Conference Room on the background and the organization of the Intelligence Community; b) Lieutenant Colonel Brockington, preparatory to assignment as Army Attache at Bolivia, on "National Security Structure and USIB," and "Organization, Missions and Functions of CIA"; c) 50 employees at FSI on "Soviet Policy toward the Third World"; and d) 30 trainees at the International Police Academy on "Soviet Policy in Vietnam."

/s/
John Richardson
Director of Training

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